

## INVITATION TO BID

15<sup>th</sup> May, 2022

YHA/2022/RFQ/001

**Re: Bid Proposal for Supply of Sewing Equipment/Machines**

To Whom It May Concern:

Youth Foundation for Development, Education and Leadership also known as YouthHubAfrica will be accepting bid proposals for the above referenced " Supply of Sewing Equipment/Machines." Bids must be received by no later than 22<sup>nd</sup> May, 2022 at her office located at 26, Massenya Street, Zone 6, Wuse, Abuja, Nigeria or by email through [info@youthhubafrica.org](mailto:info@youthhubafrica.org). Bids received after this date and/or time will not be accepted and will be returned unopened to the sender.

The purpose of this project is to training 30 females who are victims/survivors of SGBV. Key components of this project include:

- Electric sewing machines (30 units)
- Weaving Machines (30 units)
- Sewing tables (30 units)
- Industrial cutting machines (30 units)
- Industrial sewing kits (30 units)

If you are interested in submitting a bid, it should be delivered to the name and address listed below in a sealed envelope labeled as follows:

26, Massenya Street,  
Zone 6, Wuse,  
Abuja, Nigeria  
or by email through  
[info@youthhubafrica.org](mailto:info@youthhubafrica.org)  
Bid Submission Attn: Admin Manager

Bids must be prepared in form of quotation must be typed or printed and then signed in ink.

All bids/quotations received by the deadline date and time shall be reviewed by Procurement Committee. All bids/quotations must include all requested work items, conform to the Project Standards/Specifications and be responsive, accurate, and cost reasonable. Procurement committee will select the contractor to supply the sewing equipment for the training required.

YouthHubAfrica has the right to reject any and all bids at their sole discretion. Should you have any questions or concerns about any of the items on the call, please contact Admin Manager for clarification prior to bidding. You are reminded that your bid should be inclusive of all taxes, fees and permits.

Upon selection of the winning contractor, The Admin Manager will send a Local Purchase Order to the selected contractor. The Local Purchase Order will advise the selected contractor of the date, time and cost agreed upon.

Thank you for your consideration of this Invitation to Bid.

Sincerely,

Dalton Shamaki  
(Admin Manager)

YouthHubAfrica